

YOS MANAGEMENT BOARD

Safer Stockton Partnership

12th July 2011

16 August 2011

Present:

Shaun McLurg	Head of Children and Young People's Operational Services (Chair, on behalf of Mike Batty)
Peter Seller	Head of Children & Young People's Strategy
Terry Frank	Integrated Youth Support Service Manager
Paul Whittingham	Commissioning Manager (North), NHS Hartlepool & NHS Stockton-on-Tees
Jeff Evans	Senior Probation Officer, Durham & Tees Valley Probation Service (on behalf of Lucia Saiger)
Duncan Caulfield	Acting Inspector, Cleveland Police (on behalf of Insp. Steve Young)
Miriam Robertson	Manager, Youth Offending Service
Jenna Ditchburn	Admin Officer, Youth Offending Service (Minutes)

Apologies:

Mike Batty	Head of Community Protection
Lynda Brown	Head of Children, Schools & Complex Needs
Jean Bell	HMCS Magistrates Court
Lucia Saiger	Durham & Tees Valley Probation Service
Steve Young	Inspector, Cleveland Police

1. Minutes & Matters Arising*Health Benchmarking*

PS apologised for the lengthy delay in presenting this report to the Management Board. PS has attended a meeting with Khalid Azam, Tracey Splevin and Sheila Whitehead, to agree a process for undertaking the benchmarking exercise, which will be presented at a future meeting.

Health Worker Update

PW advised that contract variations have been signed by Khalid Azam (PCT) and the PCT are in the process of transferring the funding from North Tees Trust to CAMHS. MR queried where the health underspend on this post is located as this should be allocated to the YOS.

ACTIONS: PW to advise MR when the money has been transferred
MR to progress vacancy with CAMHS
PW to identify where under spend is and report back to the next meeting

YCAP Update

TF advised that the street based team contract has been extended until March 2012. A Youth Providers Network has been formed and this will link with the JAG's on operational delivery activity.

IYSS Restructure Update

TF reported that the 90 day consultation period concluded on 8th June 2011. There have been minor amendments to the structure, interviews have taken place and dismissal meetings will be commencing soon. The structure will be implemented on 1st September 2011.

Restorative Justice Policy

MR reported that the planned review of RJ has been put on hold as new legislation is going through Parliament, which contains reference to RJ. It is anticipated that new guidance and minimum standards will be published for criminal justice agencies

HMIP Thematic: Court Benchmarking

Following publication of a thematic inspection report by HMIP, MR advised the board that an operational action plan has been produced and is being implemented within the service. Actions are due to be completed by December.

ACTION: MR is to distribute the action plan, with progress, upon completion

2. YOS Review and consultation

TF presented a draft consultation document to the Board for discussion and endorsement, outlining the process, rationale and benefits to the service. No redundancies are anticipated given that the YOS has already made considerable savings over the last 2 years. There has been ongoing involvement from SBC's HR services, who will continue to support the process. Discussion has commenced with the trade unions.

Discussion followed and some amendments to the document were made, clarifying the position of seconded staff in relation to the review. The structural review applies to those staff employed by SBC, on behalf of the YOS partnership.

The consultation process and document were approved, to commence on 19th July 2011.

Discussion then focused upon governance arrangements of the YOS and the meeting agreed to review the Board's Terms of Reference at the next meeting in October.

ACTIONS: TF to launch the consultation process to SBC YOS staff on 19 July 2011
MR to draft revised Terms of Reference for the October meeting
MR is to send the CAMHS Clinician job description to PW

3. National Developments in Youth Justice

MR presented a number of documents, including a summary report on national developments in youth justice and potential impacts upon the YOS Partnership, in relation to funding, performance framework and policy direction.

The YOS has been advised that YJB/MoJ funding will be agreed by December 2011 and at this stage, we do not know what the implications of the new formula funding model will be for the partnership.

The monthly YOS PI clinic is considering the implications of the new performance framework from the YJB/MoJ and a project team is being created, which can report to the management board, via the PI clinic forum.

Much discussion about this agenda item, including recognition that the proposed transfer of custody costs to the LA will have some implications which the LA is considering, and the proposed transfer of reoffending data to PNC measured.

4. YJPIF Quarterly Report

MR presented the YJB's quarterly performance report. The reports summarises that "Stockton Youth Offending partnership continues to perform well against the national impact indicators and performance issues are well understood, notably in terms of how re-offending performance is improving." The interim rating for Stockton-on-Tees Youth Offending Partnership is green.

The Board agreed that this is a very positive report and reflects ongoing progress from YOS.

5. Reoffending Analysis (Interim 9 month)

MR presented an interim report on reoffending of the 2010 cohort in Stockton on Tees, at 9 months. Discussion took place in relation to this but it was agreed to await the more detailed report on the 12 month performance which will be available at October's meeting.

ACTION: MR to present analysis of the 12 m reoffending at the next meeting

6. YOS Performance Report

The YOS PI clinic is in the process of updating the way that performance information is presented to future board meetings given that this has recently been updated by the YJB / MoJ. Quarterly Performance Summary report for 2010-11, based on the old format, showed:

- Use of custody: 4.1% for 10/11, which is an improvement from last year's figures.
- ETE: 85.9% for 10/11, which is an improvement from last year, but not at target.
- Reducing FTE: 13% reduction in 10/11, which has had an impact on performance this year.

The Pre Reprimand Disposal Pilot Project is on hold and under review by the Police.

7. Youth Justice Plan

There is still a statutory requirement to produce an annual plan. MR is to produce a draft and circulate to the Board for comments within the next couple of weeks. Once all comments have been received it will be submitted to the YJB by mid August.

ACTION: MR to draft YJ plan and circulate to Board members for endorsement

8. Feedback from SLSCB

SM advised that a serious case review on 'Colin' has been completed and that this was the first since the introduction of the new requirement to publish review reports. The report has been sent to Ofsted for approval. SLSCB considers it inappropriate to publish this particular report and at this stage, is planning on producing a summary report in due course for circulation with partner agencies.

The AIM model for risk assessing those young people who display sexually harmful behaviour has been agreed by SLSCB and training will be rolled out to all relevant LA staff in due course with an invitation to partners.

Minor amendments have been made to the CAF process, which have now been agreed by Children's Trust Board and SLSCB.

9. Serious Incidents

Following discussion at a previous board meeting, MR provided an update on the SI presented at the April meeting. A draft flowchart to outline the local notification process was presented and agreed subject to a number of minor amendments.

ACTION: MR to email the revised version of the process to Board members

The Board agreed that LMR recommendations will be monitored until completion and it was felt that a system needs to be developed whereby cases can be appropriately identified and tracked. It was also agreed that future recommendations are SMART, with a single individual lead for each action.

ACTION: MR to update the local SI process and feedback to the next meeting

There has been a further SI; an attempted suicide by a young male. The LMR concluded that there wasn't anything the YOS could have done to prevent. In keeping with the recommendations and actions above, the Board will monitor the recommendations on the action plan.

10. YP in Custody Report

MR presented a report on young people in custody. Out of the 14 young people currently subject to custodial sentences, all are male and white British. There are eight on licence and six in custody. Three of the primary offences were Breach of Order.

11. Internal Audit Report

MR went through the final Internal Audit Report dated 12th May 2011, where YOS received Full Assurance for Records Management. It states: *“The Youth Offending service was found to have good records management arrangements in place. Records were clearly marked up with relevant information specifically the destruction date and were found to be stored securely with regular checks undertaken on the accuracy of the data. As well as SBC policies and procedures there are national policies and procedures which further enhance records management arrangements specifically the framework for sharing information.”*

The Board gave recognition and thanks to the Service.

12. Partner Updates

JE reported that he, MR and Lynne Massam are looking at how to improve transitions of young people into adult services.

PW advised that the GP Commissioning Group is now called the Clinical Commissioning Group and they have been awarded pathfinder status – phasing the PCT budget for 2013 and taking responsibility of the PCT funding. Information can be provided if needed.

13. AOB

The Board noted that this was PS's last meeting due to his impending retirement. The meeting thanked PS for his contributions over the years and wished him all the best for the future.

Next Meeting: 18th October 2011, 10am-12noon, YOS Conference Room, 3rd Floor Bayheath House

15.07.11/JD/MR/SM